

Pack / Troop /Crew/ Post \_\_\_\_\_ Town \_\_\_\_\_ Leader \_\_\_\_\_

Address \_\_\_\_\_ Home Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Business Phone \_\_\_\_\_

Arrival \_\_\_\_\_ Time \_\_\_\_\_ am/pm Departure \_\_\_\_\_ Time \_\_\_\_\_ am/pm (# of Boys \_\_\_\_\_ Girls \_\_\_\_\_ Adults \_\_\_\_\_)

**RESERVATION PROCEDURE: Reservations will not be taken over the phone.**

Completed applications with full fees and damage deposits are taken on a "first come – first serve" basis. You may call the Camping Department to check if the facility and weekend you want is available. The Council and the Districts may make reservations for the next program year, beginning **June 15<sup>th</sup>**. Westchester-Putnam Council Scout units may make reservations for the next program year **August 1<sup>st</sup>**. Out-of-Council Scout units and non-Scout groups must wait until **September 15<sup>th</sup>** before they may make reservations for the next program year. Units may make two (2) cabin reservations at a time. A third reservation may be made after the first reservation has gone by. There are no waiting lists. The "program year" is defined as September 1<sup>st</sup> through June 23<sup>rd</sup> 2003.

**NOTE FOR ALL CAMPS:** If your unit plans to work on a Ranger approved eight-hour camp improvement or conservation "Beaver Project" there will be no charge for use of a ground site. Or, if you are reserving another facility, deduct \$25.00. Help us nibble away at the scores of projects needed to maintain and improve our camps. Projects to be mutually agreed upon by unit and Ranger. Please check here \_\_\_\_\_.

**CLEAR LAKE SCOUT RESERVATION – Friday night arrivals up to 9:00 p.m. (Emergency Phone: 845-528-1536)**

**Large Cabins \$180** weekend fee per unit. Refrigerator, propane cooking stove, wood stove, electricity, year-round water, optional propane heat. Capacity 40 people Indicate cabin:  Black Bear  Oak  White Pine

**Smaller Cabins \$145** weekend fee per unit. Refrigerator, propane cooking stove, wood stove, electricity, year-round water, optional propane heat. Capacity 30 people Indicate cabin:  Whitetail Deer  Hawk  Maple  Birch  Hemlock  Cedar

**Ground Site - \$30.00** weekend fee per unit. Unit supplies tents and equipment. Water and latrine nearby. Package programs available. Canoes available seasonally. Site Preference # \_\_\_\_\_. **There is no vehicular access to any of the sites from #40 – 53 and the two lean-to sites.**

Initial here your acceptance of this if using one of these sites \_\_\_\_\_

**Pavilion - \$50.00** weekend fee. Not used for camping.

**Sperling Program Shelter - \$50.00** weekend fee.

**Day Programs - \$20.00** per day.

**CURTIS S. READ RESERVATION – Friday night arrivals up to 9:00 p.m. (Emergency Phone: 518-494-2246)**

**Ground Site - \$30.00** weekend fee per unit. Unit supplies tents and equipment. Water and latrine nearby. 23 sites available. Sites assigned to unit upon arrival.

**Log Cabin - \$125.00** weekend fee per unit. Capacity of 20 people, heat, electricity, cooking stove, 2 inside toilets, 2 showers.

**Farmhouse - \$180.00** weekend fee per unit. Capacity of 18 people, heat, electricity, refrigerator, cooking stove, running water, 2 inside toilets, shower, tub, large dining room, 4 bedrooms.

**Day Programs - \$20.00** per day.

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**PROPANE HEAT AT CLEAR LAKE** – each cabin is equipped with a propane heater. The meter on the cabin propane supply will be read when the unit checks in and when they check out. The unit will be charged at check out for the cost of the gas used. A credit is applied to this charge to account for normal cooking gas usage.

**DAMAGE DEPOSITS – \$75.00** per cabin for in council units, **\$125.00** for out of council units. Your reservation will not be accepted without the appropriate deposit. We ask that you make out two (2) separate checks, one for the application and one for the damage deposit. The latter will be returned to you if there is no damage, vandalism, loss or theft of equipment and/or facilities at check-out time, unless unit fails to check-out with the Campmaster or Ranger.

**REFUND POLICY** – No refunds or change of dates will be made if a unit fails to show up on approved dates. A refund or change of date may be made only if a unit notifies the Camping Department sixty (60) days in advance of scheduled date. Units canceling less than sixty (60) days will not receive any refund. If we are able to rent the cabin, they will receive a full refund.

Scout Service Center Approval: \_\_\_\_\_ Date: \_\_\_\_\_ Paid: \$ \_\_\_\_\_ Deposit: \$ \_\_\_\_\_

**(PLEASE READ REVERSE SIDE OF THIS APPLICATION AND SIGN IN THE TWO PLACES INDICATED)**

1. ADULT LEADERSHIP: In camp there MUST be at least 2 registered Leaders or 1 registered Leader and a parent of a participant, one of which must be 21 years of age or older. The suggested ratio is 1 leader for every 10 Boy Scouts.

2. CHECK IN/CHECK OUT: Check-in time is between 6 pm and 9 pm on Friday or anytime up to 9 pm on Saturday. Check out time is by 2 pm on Sunday. Before leaving camp, units MUST check out with the Campmaster or Ranger who will inspect your area. Failure to check-out with Campmaster or Ranger will result in loss of Damage Deposit.

3. DRINKING WATER: From designated sources only. The Ranger will inform you where to obtain drinking water.

4. CAMP RANGER: The Camp Ranger is available to lend assistance to your unit in many specific areas. He is also responsible for care, maintenance and protection of the facility, and while in camp you should follow his directions. Get to know the Ranger - you will find that cooperation will provide many benefits. In facilities with Campmasters, the Campmaster Corps assists the Ranger and also provides certain program assistance for units.

5. CAMPSITES: They are within defined areas & may be pre-assigned to meet the unit's needs. Sites are provided clean and are expected to be in "better condition than when you arrived" upon departure. All garbage is to be carried out. NO STANDING TREES ARE TO BE FELLED without specific Ranger permission and "courtesy" piles of firewood are encouraged. Adjacent latrines must be kept clean and dumping of garbage within the latrine is prohibited. Security of the campsite and equipment is a unit responsibility at all times.

6. FIREGUARD PLAN: All camping units should observe the following:

- A. Safe areas for fires to be selected & maintained.
- B. No open flames under tarps or tents. NO CANDLES UNDER TARPS OR IN TENTS AT ANY TIME
- C. All fires "DEAD OUT" at night or when left unattended.
- D. Follow camp procedure, as outlined by Ranger, in a fire emergency.

7. ARTIFICIAL FUELS: Propane (lp) gas and liquid fuel, under adult supervision is permitted.

8. FIRST AID: Simple cuts and scratches may be treated at the site under the supervision of an adult leader. Serious illness, injury or accident must be reported to the Campmaster or Ranger immediately. All Westchester-Putnam Council Units are covered by accident insurance. Out-of-Council Units should have their own insurance.

9. HIKING TRAILS: A wide range of trails is available for use of Scouts, Cubs, families, leaders and other groups on a day hike basis. Make arrangements with Campmaster or Ranger

10. CAMP IMPROVEMENT: As a "Good Turn" to our camps, each unit is encouraged to schedule a 1+ hour camp improvement or conservation project.

11. FISHING: Catch and Release, unless eating the fish at your site. Scouts and Leaders can fish from the shore or fishing dock. Please release fish that are

12. ICE SKATING: For safety reasons, ALWAYS secure Ranger permission in advance. Ice rescue equipment must be on hand and a minimum of 4 persons involved at all times under the direct supervision of a responsible adult, age 21+ is required.

13. VEHICLES IN CAMP: **Park in designated parking areas only. Trails and service roads are designated for specific use by camp and emergency vehicles--keep roads clear, please. Be prepared to carry all gear to your site. Clear Lake has road sites.**

14. PROHIBITED IN CAMP:

- A. Alcoholic beverages
- B. Fireworks, firearms, bows & arrows, sling shots, any oversize cutting device or any weapon considered dangerous or unlawful.
- C. Pets as a matter of health & safety considerations.
- D. Snowmobiles, all-terrain type vehicles, trail bikes and motor-bikes.
- E. In accordance with National policy and our insurance coverage, liquid fuel is permitted if stored with the Ranger and used in lanterns or stoves outdoors - not in buildings or under canvas.

15. DAMAGE TO EQUIPMENT AND FACILITIES: The Policy of the Westchester-Putnam Council requires that units be assessed full cost of restoration (i.e. materials & labor) for any vandalism, malicious damage, and/or gross negligence; and that where such damage assessment is made, further camp reservations will be withheld until such levy is paid in full.

16. TRADING POST: Each Camp has a Trading Post stocked with camp items. Check with Campmaster or Ranger for Opening and Closing hours.

17. RELIGIOUS SERVICES: Check with Campmaster or Ranger for availability and hours and location.

18. CUBS & WEBELOS CAMPING: Cub Scouts are limited to one night camping trips. Webelos may camp two nights. A minimum of two adults must be in camp with the unit and one adult must be at least 21 years of age. The adult/boy ratio must be at least 1:2 for Cub Scouts and 1:3 for Webelos Scouts.

19. VENTURE CREWS: Co-ed camping is permitted. Co-ed Crews must adhere to the policy of chaperones as outlined in National BSA Venturing Manuals and Literature.

20. DISHWASHING: Never allowed in latrines, washstands, at frost-free hydrants, lakes, or where fresh dunking water is available

21. EMERGENCY TELEPHONES: The Clear Lake Ranger can be reached in case of emergency at (845) 528-1536. The Read Ranger can be reached in case of emergency at (518) 494-2246.

22. EMERGENCIES: Local and State authorities work with the Ranger in predetermined procedures for emergencies such as medical, rescue, lost person, fire and peace actions. Alert the Ranger as soon as practical to help with any problems.

## INSURANCE AND VEHICLE REQUIREMENTS

### TRANSPORTATION

1. You will enforce reasonable travel speed in accordance with state and local laws in all motor vehicles.

2. Driver Qualifications: All drivers must have a valid driver's license and be at least **18 years of age**. When traveling to an Venturing event under the leadership of an adult (21+) tour leader, a Venturer at least 16 years of age may be a driver subject to the following qualifications: (1) 6 months driving experience as a licensed driver (time on a learner's permit or equivalent is not to be counted); (2) no record of accidents or moving violations; (3) parental permission has been granted to leader, driver and riders.

**Driving time** is limited to a maximum of 12 hours and must be interrupted by frequent rest, food and recreation stop.

**Seat belts** are provided, and MUST BE USED by all passengers and driver. Exception: A school or commercial bus.

**Passengers** will ride only in the cab if any type of track is used.

**WE AGREE TO ALL THE ABOVE LISTED CAMP UNDERSTANDINGS:**

### INSURANCE

**All vehicles MUST be covered by a public liability and property damage liability insurance policy.** The amount of this coverage must meet or exceed the insurance requirement of the state in which the vehicle is licensed. (It is recommended, however, that coverage limits be at least \$50,000/\$100,000/\$50,000 or \$100,000 combined single limit.) Any vehicle carrying ten (10) or more passengers is *required* to have limits of \$100,000/\$500,000/\$100,000 or \$500,000 combined single limit. In the case of rented vehicles, the requirement of coverage limits can be met by combining the limits of personal coverage carried by the driver with coverage carried by the owner of the rented vehicle. All vehicles used in travel outside the United States must carry a public liability and property damage liability insurance policy that complies with or exceeds the requirements of that country.

I, \_\_\_\_\_  
(Signed by member of Unit Committee)

undersand and certify that the above statements on Insurance and Vehicle requirements will be carried out by our Unit.

\_\_\_\_\_  
(Signature of trip leader)

\_\_\_\_\_  
Date